



County Engineers



BOARD OF DIRECTORS MEETING MINUTES

Skamania Lodge
Stevenson, Washington
February 15, 2006
10:00 a.m. – 12:30 p.m.

1. Meeting Attendance

Board of Directors

Dale Rancour, President
Ross Dunfee, President-Elect
Kent Cash, Secretary/Treasurer
Phil Merrell, Immediate Past President
Jolene Gosselin, Eastern District President
Todd O'Brien, Eastern District Secretary
Joe Rutan, Western District President
Brian Stacy, Western District Secretary
Ryan Lopossa, NACE Representative

Staff

Karen Pendleton, Executive Assistant

Guests

Steve Hillesland, CRAB
Gordon Kelsey, Thurston County
Walt Olsen, CRAB
Gary Predoehl, Pierce County
Reid Wheeler, Wheeler Management Assistance

2. President's Report – Dale Rancour

Dale deferred his comments and gave the floor to Reid Wheeler. A summary of Reid's comments are provided in the attached memo from Reid to the WSACE Executive Board dated February 19, 2006.

3. **President Elect's Report – Ross Dunfee**

Ross deferred his comments to discussion of the WSACE Executive Director topic.

4. **Secretary-Treasurer's Report – Kent Cash**

Kent indicated that the WSACE checking and savings accounts had been the victim of fraud in the amount of \$13,500 since October 2005. The fraud was identified in November and the accounts were closed. Bank of America has refunded all of the fraudulently obtained funds to the WSACE and new accounts were opened.

A summary of the checking and savings account balances was provided to the attendees.

5. **General Discussion – WSACE Executive Director Position**

A general discussion regarding the direction and goals of the WSACE took place. The discussion then focused on the issue of an Executive Director position within the WSACE structure. Many items were discussed that included, but not limited to, the following:

- The need for a full-time WSACE advocate
- Lobbying and representation in addition to, and support of, the efforts of the WSAC
- Administrative responsibilities of the position
- Coordination with the WSAC
- Wages, benefits, and administrative costs
- Potential location within the WSAC facilities
- Membership dues options to cover costs
- Concern regarding the Commissioners perspective on additional dues

Dale and Ross highlighted their general support of the position for the reasons stated and as discussed.

Jolene Gosselin made a motion to that directs the Executive Board to ***“Move forward with developing a proposal, to take to the full membership that funds a position within the WSACE, through membership dues, based on population, to coordinate the activities of the Association.”*** Ross Dunfee seconded the motion.

Joe Rutan indicated that the Association and the counties are different today than they were even five years ago. He believes we need to develop an organization that effectively represents the positions of the counties and the County Engineers as a group. Gary Predoehl agreed saying that the available time from our engineers to devote to WSACE issues has diminished while the necessity to address the issues has increased. Gary

believes that an Executive Director type position is a good idea and believes that we should move quickly and get someone in the position as soon as possible.

Phil Merrill offered a friendly amendment to Jolene's motion that, "*The proposed position that is developed and taken to the full membership for consideration be a full-time position in 2007.*" Jolene accepted the friendly amendment.

The motion passed unanimously.

6. Executive Assistant's Report – Karen Pendleton

Centennial Committee Update

Karen provided the following comments:

- Recruiting people to assist in acquiring sponsors
- Only 13 sponsors to date
- Need 33 sponsors to break even
- Proposing a phone tree for contacting potential sponsors
- Three counties have yet to submit any information for the commemorative book
- Jerry Bryant working on the commemorative video
- Continuing to work on the program
- Meeting regularly with the publishing company working on the commemorative book
- Developing a Nomination Form for the centennial award
- Joel Ristau had done a lot of work on the celebration

7. Eastern District President's Report – Jolene Gosselin

No report.

8. Western District President's Report – Joe Rutan

No report.

9. CRAB Report – Walt Olsen

- Al King and Walt are conducting County Audits
- There are over \$37,000,000 in diversions from County Road Funds statewide in 2005
- Statewide gas tax revenue in 2005 was \$136,000,000

- CRAB had an audience with the State Auditor last week. Less than half of the counties identified their County Engineers as appointed on the County Audit reports – this is a requirement.

10. **NACE Report – Ryan Lopossa**

The NACE conference will be held in Grand Rapids, Michigan from April 9-13. President Rancour submitted the 2005 WSACE Rural County Engineer of the Year, Derek Pohle, for the NACE Rural Engineer of the Year. Dale Rancour was also submitted by the Association for NACE Urban County Engineer of the Year.

11. **Adjournment**

The meeting was adjourned at 12:30 p.m.

*Submitted for approval by Kent Cash, Secretary-Treasurer
May 12, 2006*